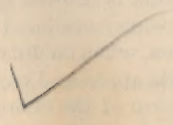


LETTERS FOR ADMISSION OF PUPILS

1-21-98



BROOKLYN TRAINING SCHOOL

CONNECTED WITH THE

BROOKLYN HOSPITAL.

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RULES FOR ADMISSION OF PUPILS.

The Committee for the Brooklyn Training School for Nurses has made arrangements with the authorities of the Brooklyn Hospital for giving two years' training to women desirous of becoming professional nurses.

Those wishing to obtain this course of instruction must apply to the Superintendent of the Training School, Brooklyn Hospital, Raymond Street, Brooklyn, upon whose approval they will be received into the School for one month on probation. The most acceptable age for candidates is from twenty-five to thirty-five years. The applicants should send, with answers to the paper of questions, a letter from a clergyman, testifying to their good moral character, and from a physician, stating that they are in sound health. Applicants must have their teeth in perfect order before entering the School. Applicants are received at any time during the year when there is a vacancy. During the month of trial, and previous to obtaining a position in the School, the applicant will be examined in reading, penmanship, simple arithmetic and English dictation. The examination is to test the applicant's ability to read aloud well, to write legibly and accurately, to keep simple accounts, and to take notes of lectures. This amount of education is *indispensable* for a member of the School, but applicants are reminded that women of superior education and cultivation, when equally qualified as nurses, will be preferred to those who do not possess these advantages.

The Superintendent has full power to decide as to their fitness for the work, and the propriety of retaining or dismissing them at the end of the month of trial. She can also, with the approval of the committee, discharge them at any time in case of misconduct or inefficiency.

During the month of probation the pupils are boarded and lodged at the expense of the School, but receive no other compensation.

Those who prove satisfactory will be accepted as pupil nurses, after signing an agreement to remain two years, and to obey the rules of the School and Hospital. They will reside in the Home, and will be expected to perform any duty assigned them by the Superintendent, either to act as nurses in the hospitals, or to be sent to private cases among the rich or poor.

The pay for the first year is \$8 a month, for the second year, \$13 a month. This sum is allowed for dress, text-book, washing and other personal expenses of the nurses, and is in nowise intended as wages, it being considered that the education given is full equivalent for their services. They are required, after the month of probation, when on duty, to wear the dress prescribed by the Institution, which is the blue and white seersucker, simply made, white apron and cap, and linen collars and cuffs. During the month of probation they are not expected to wear the uniform of the School, but must come provided with dresses of washing material for use in the Hospital. All clothing must be plainly marked.

The day nurses are on duty from 7 A.M. to 7 P.M., with an hour off for meals, and an additional time for exercise or rest. They are also at times given an afternoon during the week, at the discretion of the Superintendent, and have a right to part of Sunday. A vacation of two weeks is allowed each year. It is not proposed to place nurses on night duty until they have been in the School three months.

In sickness all pupils will be cared for gratuitously, for a length of time dependent upon the discretion of the attending physician and of the Committee on Nurses.

COURSE OF TRAINING.

The Instruction includes :

1. The dressing of blisters, burns, sores and wounds ; the application of fomentations, poultices, cups and leeches.
2. The administration of enemias and the use of catheter.
3. The management of appliances for uterine complaints.
4. The best method of friction to the body and extremities.
5. The management of helpless patients ; making beds, moving, changing, giving baths in bed, preventing and dressing bed sores and managing positions.
6. Bandaging, making bandages and rollers, lining of splints.
7. The preparing, cooking, and serving of delicacies for the sick.

The nurses will also be given instruction in the best practical methods of supplying fresh air, and of warming and ventilating sick-rooms, in a proper manner. They will be taught to take care of rooms and wards, to keep all utensils perfectly clean and disinfected ; to make accurate observations and reports to the physician of the state of the secretions, expectorations, pulse, skin, appetite, temperature of the body, intelligence, as delirium or stupor, breathing, sleep, condition of wounds, eruptions, formation of matter, effect of diet, or of stimulants, or of medicines ; and to learn the management of convalescents.

The teaching will be given by physicians and surgeons, when practicable, at the bedside of the patients, and by the Superintendent and Head Nurses. Lectures, recitations and demonstrations will take place from time to time, and examinations at stated periods.

When the full term of two years is ended, the Nurses thus trained will be at liberty to choose their own field of labor, whether in hospitals, in private families, or in district nursing among the poor. On leaving the School they will each, on passing an examination, receive a certificate signed by the Examining Board and by a Committee of the Board of Managers. At the end of one year, after their graduation, Nurses will return these certificates to the School.

Their record for the year will be examined and, if it is satisfactory, the certificate will be exchanged for diplomas.

If the record is not satisfactory the certificates will be withdrawn.

In addition to the practical experience obtained in the wards, there is a regular course of study embracing the following subjects :

Anatomy, physiology, obstetrics, the nature and course of various diseases, the action and doses of these medicines in general use.

Monthly written examinations will be held by the Superintendent, and the general standing of each pupil nurse recorded.

Only Nurses obtaining 75 per cent. or over at the final examinations, together with a good record during the two years' course, will be granted certificates.

QUESTIONS TO BE ANSWERED BY CANDIDATE.

1—Name in full and present address of Candidate.

2—Are you a single woman or widow?

3—Your present occupation or employment?

4—Age last birthday, and date and place of birth?

5—Height?

Weight

6—Where educated?

7—Have you had any previous experience in nursing, and if so, where?

8—Have you been connected with any other Hospital, and if so, what is its title?

9—Are you strong and healthy, and have you always been so?

10—Are your sight and hearing perfect?

11—Have you any physical defects?

12—Have you any tendency to pulmonary complaint?

13—If a widow, have you children? How many? Their ages? How are they provided for?

14—Where (if any) was your last situation? How long were you in it?

15—The names in full and addresses of two persons to be referred to. State how long each has known you. If you have been previously employed, one of these must be the last employer.

Has known me years.

Has known me years.

16—Have you read, and do you clearly understand the regulations?

I declare the above statement to be correct.

Date

Signed

Candidate.

